

MINUTES: Simon's Heart Annual Retreat Meeting Minutes

Date: May 18, 2023

Time: 6:00 PM - 9:00 PM

Location: Top Golf, 2140 Byberry Rd, Philadelphia, PA 19116, US

Attendance:

- Board Members: Cheri, Brian, Dom, Eldwin, Jeff, Mitch, Raj, Scott, Nancy, Phyllis, Jess
- Staff: Jenn, Lexi

Arrival and Welcome (5:30 PM - 6:00 PM)

Attendees arrived at Top Golf, Northeast Philadelphia, and socialized before the retreat officially began.

Mission Moment (6:00 PM)

Lexi shared the story of Elijah Jordon Brown-Garcia death and why to pursue the mission.

Vision, Mission, Values (6:10 PM)

Board members engaged in a discussion about Simon's Heart's vision, mission, and values, reaffirming the organization's core principles.

Defining Impacted Families (6:15 PM - 6:45 PM)

The group conducted a Sticky Note Exercise to define impacted families, discuss the current process for interacting with them, and explore ways to enhance the impacted family community.

Next Steps (6:45 PM - 7:00 PM)

The group outlined the next steps based on the discussions and insights gained regarding impacted families.

Breakout Sessions and Top Golf Play (7:00 PM - 9:00 PM)

Attendees divided into two groups to play Top Golf while engaging in small discussions and updates. Topics covered during breakout sessions included staffing updates, Soiree, golf outing, upcoming events, and any questions or concerns.

Financial Update and Budget Meeting Announcement

Jenn reminded attendees to review the attached financials as of April 30, 2023. A budget meeting, led by Mitch and Jenn, was announced to be organized ahead of the June Zoom meeting. The FY2024 budget vote was scheduled for the June meeting.

Closing Remarks and Adjournment

The retreat concluded with closing remarks from Nancy, expressing gratitude for the productive discussions and engagement throughout the evening.

Action Items:

- The board to compile insights from the Sticky Note Exercise on defining impacted families.
- Jenn and Lexi to organize and share the next steps for improving interactions with impacted families.
- Mitch and Jenn to coordinate and schedule the budget meeting ahead of the June Zoom meeting.

Adjournment:

The retreat concluded at 9:00 PM.